

## Internal Quality Assurance Cell (IQAC)

### IQAC MEETING MINUTES ON 03.02.2023

The first IQAC meeting for the academic year 2022-2023 was held on **03.02.2023 Friday at 10.30AM** in the **IQAC room**. The following IQAC members were present during the IQAC meeting

S.No	IQAC Member	IQAC Designation
1	Dr.M.Vijayakumar,M.E.,Ph.D.,Principal	Chair Person
2	Mr.M.Dinesh,AP/CSE	Teachers to Represent all level
3	Mr.V.Gopalakrishnan,AP/ECE	
4	Mrs.K.Vanitha,AP/EEE	
5	Mr.O.D.Naveen,AP/MECH	
6	Mr.G.Anand,AP/CIVIL	
7	Mr.A.M.Yuvaraj,Administrative Officer	Member from Management
8	Mrs.M.Sathya, HOD/S&H	Senior Administrative officers
9	Mr.T.Manickam, HOD/ECE	
10	Mr.S.Prabhakaran, HOD/CSE	
11	Mr.S.A.Ramesh, HOD/MECH	
12	Mrs.M.Muthumani, HOD/MBA	
13	Mr.S.Mohanraj, HOD/EEE	
14	Mr.N.Sathiyamoorthi,N.Tex ,Tiruppur	Nominee from Local society
15	Mr.M.Kannan, IV -CSE	Nominee from Students
16	Mr.K.Shanmugasundaram, Assistant Executive Engineer, Tamil Nadu Electricity Board,Tiruppur.	Nominee from Alumni
17	Mr.NeelkumarVijayakumar, Senior Product Manager, Ancestry,Chennai.	Nominee from Industries
18	Mr.R.Chinraj,Fastrunkclothings,Tiruppur.	Nominee from Stake holders



19	Mr.G.Anand,AP/CIVIL	IQAC co-ordinator
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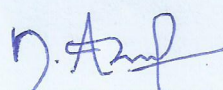
The following minutes were discussed in the meeting with the members of IQAC.

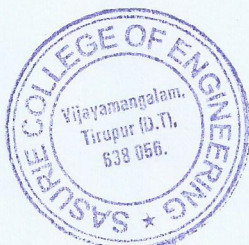
### **PROCEEDINGS:**

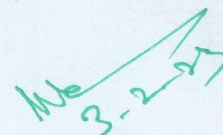
- **Review of Previous Meeting Minutes:**
  - Previous semester meeting minutes and last year annual report was read by IQAC coordinator.
  - Academic activities conducted in the previous semester were verified.
  - Academic audit for previous semester was verified.
  - Course file and log books were reviewed.
  - The students admit count, scholarship and fee details for each department were verified by the committee members.
  - Placement officer reported the placement activities and also presented the list of placed students to the committee members.
- **Teaching and learning process:**
  - The committee advised the faculty members to provide more coaching for the slow learners.
  - The committee suggested the faculty members to conduct video lectures, NPTEL videos, quiz etc
- **University Results:**
  - The previous semester results of Anna University and the steps taken to improve the current semester pass percentage were discussed.
- **Value Added Course:**
  - 4 Departments conducted the VAC for the benefit of their department students and the students from the respective department were actively participated and received the participation certificate.
- **Internship & In-plant training**
  - Industrial visit and internship or In-plant training for all students were provided by the Institution.
- **Placement Activities:**
  - The committee suggested to give more placement trainings programmes to the benefit of the students.
- **Academic Audit:**
  - An academic audit is planned to be conducted at the end of the semester.



- **IPR Programme:**
  - One IPR programme were conducted as seminar/workshop for the benefit of the students to file their ideas as patents.
- **Management Development Programme (MDP):**
  - One MDP activity for two days for the benefit of both teaching and non-teaching staff was conducted with the sponsorship of Sasurie Institutions Management and more than 90% of teaching and non-teaching staff members were actively participated and received the participation certificate.
- **Committees and Club activities:**
  - NSS, YRC, RRC and WDC cells activities were presented to the IQAC members.
- **Research Methodology Programme:**
  - 3 research methodology programme were conducted as seminar/workshop for the benefit of the students to reveal the cross cutting technologies in the recent research areas.
- **EDC Programme:**
  - One EDC programme were conducted as seminar/workshop for the benefit of the students to become successful entrepreneur.
- **Capacity Development and Skill Enhancement Training:**
  - Four Capacity Development and Skill Enhancement Training programme were conducted under the category of Soft Skill, language and Communication, Life Skill and ICT skills for the benefit of the students.
- **Upcoming Events & Activities for the next semester:**
  - VACs, Research Methodology, IPR, EDC, Capacity Development and Skill Enhancement Training programs, FDP/ATP/MDP training programmes for teaching and non-teaching staff were planned.
- **Others:**
  - IQAC members motivated to apply for research grants/ consultancy projects to serve the society people and industry people to the best of their knowledge.

  
**IQAC COORDINATOR**



  
**PRINCIPAL**



PRINCIPAL  
SASURIE COLLEGE OF ENGINEERING,  
Vijayamangalam - 638 056, Tirupur (Dt)



## Internal Quality Assurance Cell (IQAC)

### IQAC MEETING MINUTES ON 30.06.2023

The second IQAC meeting for the academic year 2022-2023 was held on **30.06.2023 Friday at 10.30AM** in the **IQAC room**. The following IQAC members were present during the IQAC meeting

S.No	IQAC Member	IQAC Designation
1	Dr.M.Vijayakumar,M.E.,Ph.D.,Principal	Chair Person
2	Mr.M.Dinesh,AP/CSE	Teachers to Represent all level
3	Mr.V.Gopalakrishnan,AP/ECE	
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19	Mr.G.Anand,AP/CIVIL	IQAC co-ordinator
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The following minutes were discussed in the meeting with the members of IQAC.

### **PROCEEDINGS:**

- **Review of Previous Meeting Minutes:**

- Previous semester meeting minutes was read by IQAC coordinator.
- Academic activities conducted in the previous semester were verified.
- Academic audit for previous semester was verified.
- Course file and log books were reviewed.
- The students admit count, scholarship and fee details for each department were verified by the committee members.
- Placement officer reported the placement activities and also presented the list of placed students to the committee members.

- **Teaching and learning process:**

- The committee advised the faculty members to provide more coaching for the slow learners.
- The committee suggested the faculty members to conduct video lectures, NPTEL videos, quiz etc

- **University Results:**

- The previous semester results of Anna University and the steps taken to improve the current semester pass percentage were discussed.

- **Value Added Course:**

- 7 Departments conducted the VAC for the benefit of their department students and the students from the respective department were actively participated and received the participation certificate.

- **Research Methodology Programme:**

- 6 research methodology programme were conducted as seminar/workshop for the benefit of the students to reveal the cross cutting technologies in the recent research areas.

- **IPR Programme:**

- One IPR programme were conducted as seminar/workshop for the benefit of the students to file their ideas as patents.

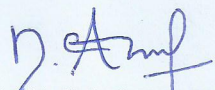
- **EDC Programme:**

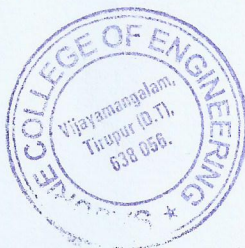
- One EDC programme were conducted as seminar/workshop for the benefit of the students to become successful entrepreneur.

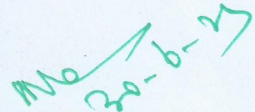
- **Internship & In-plant training**



- Industrial visit and internship or In-plant training for all students were provided by the Institution.
- **Placement Activities:**
  - The committee suggested to give more placement trainings programmes to the benefit of the students.
- **Academic Audit:**
  - An academic audit is planned to be conducted at the end of the semester.
- **Committees and Club activities:**
  - NSS, YRC, RRC and WDC cells activities were presented to the IQAC members.
- **Administrative Training Programme (ATP) for teaching staff:**
  - One ATP activity for two days for the benefit of teaching staff was conducted with the sponsorship of Sasurie Institutions Management and more than 90% of teaching staff members were actively participated and received the participation certificate.
- **Administrative Training Programme (ATP) for non-teaching staff:**
  - One ATP activity for two days for the benefit of non-teaching staff was conducted with the sponsorship of Sasurie Institutions Management and more than 90% of non-teaching staff members were actively participated and received the participation certificate.
- **Capacity Development and Skill Enhancement Training:**
  - Four Capacity Development and Skill Enhancement Training programme were conducted under the category of Soft Skill, language and Communication, Life Skill and ICT skills for the benefit of the students.
- **Upcoming Events & Activities for the next semester:**
  - VACs, Research Methodology, IPR, EDC, Capacity Development and Skill Enhancement Training programs, FDP/ATP/MDP training programmes for teaching and non-teaching staff were planned.
- **Others:**
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## Internal Quality Assurance Cell (IQAC)

### Action Taken Report for Academic Year (2022-2023)

The summary of action taken report of the IQAC were given below,

#### Academic Audit:


- The Academic activities conducted in the previous semester were verified through Academic Audit.
- Course file and log books were reviewed.
- The evaluated internal test paper was checked for all internal assessment test periodically and recorded marks in the subject log book was verified.
- Teaching learning has enhanced through video lectures, NPTEL videos etc.
- Suggested to improve the internal assessment test pass percentage in all subjects which was less than 90%.

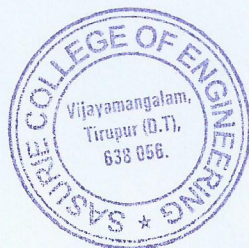
#### Programmes organized:

- ✓ 8 Value Added Courses were conducted to bridge the gap between curriculum and industry needs and more than 90% of students were actively participated and received the participation certificates
- ✓ 6 Research methodology programmes were conducted to address the crosscutting issues in recent research areas
- ✓ 2 IPR activity seminar/workshop were conducted to enrich the knowledge of Indian patent laws to file the patent
- ✓ 2 EDC programmes were conducted for the benefit of the students to become successful entrepreneur
- ✓ More than 90% of students attended Internships / Industrial Visit / In-plant Training / mini and main Project work
- ✓ 2 Soft skill training programme were conducted to enhance the capacity building of the students to excel in their working environment
- ✓ 2 language and communication skill training programme were conducted to enhance the capacity building of the students to excel in their working environment
- ✓ 2 life skill training programme were conducted to enhance the capacity building of the students to excel in their working environment



- ✓ 2 ICT skill training programme were conducted to enhance the capacity building of the students to excel in their working environment
- ✓ One Management Development Programme (MDP) for two days were organized for the benefit of both teaching and non-teaching staff and more than 90% of teaching and non-teaching staff members were actively participated and received the participation certificate.
- ✓ One Administrative Training Programme (ATP) for two days were organized for the benefit of non-teaching staff and more than 90% of non-teaching staff members were actively participated and received the participation certificate.
- ✓ One Administrative Training Programme (ATP) for two days were organized for the benefit of teaching staff and more than 90% of teaching staff members were actively participated and received the participation certificate.

  
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