

Internal Quality Assurance Cell (IQAC)

IQAC MEETING MINUTES ON 03.01.2020

The first IQAC meeting for the academic year 2019-2020 was held on **03.01.2020 Friday at 10.30AM** in the **IQAC room**. The following IQAC members were present during the IQAC meeting

S.No	IQAC Member	IQAC Designation
1	Dr.K.Pandiarajan, M.E.,Ph.D.,Principal	Chair Person
2	Mr.M.Dinesh,AP/CSE	Teachers to Represent all level
3	Mr.M.Selvakumar,AP/ECE	
4	Mr.S.Mohanraj,AP/EEE	
5	Mr.S.A.Ramesh,AP/MECH	
6	Mr.V.Venugopal,AP/CIVIL	
7	Mr.A.M.Yuvaraj,Administrative Officer	Member from Management
8	Ms.I.JeenaRajathy,HOD/S&H	Senior Administrative officers
9	Mrs.S.Kanmani,HOD/ECE	
10	Mr.V.Karthirvel,HOD/EEE	
11	Mr.V.P.Krishnamurthy,HOD/MECH	
12	Mr.J.Srikanth,HOD/CSE	
13	Mr.U.Rahul,HOD/MBA	
14	Mr.R.Prabhakaran,HOD/CIVIL	
15	Mr.N.Sathiyamoorthi,N.Tex ,Tiruppur	Nominee from Local society
16	Mr.E.Arunkumar, IV - MECH	Nominee from Students
17	Mr.K.Shanmugasundaram, Assistant Executive Engineer, Tamil Nadu Electricity Board, Tiruppur.	Nominee from Alumni
18	Mr.NeelkumarVijayakumar, Senior Product Manager, Ancestry, Chennai.	Nominee from Industries

19	Mr.R.Chinraj,Fastrunk clothings,Tiruppur.	Nominee from Stake holders
20	Mrs.P.Muruga Priya,AP/ CSE	IQAC co-ordinator

The following minutes were discussed in the meeting with the members of IQAC.

PROCEEDINGS:

- **Review of Previous Meeting Minutes:**
 - Previous semester meeting minutes and last year annual report was read by IQAC coordinator.
 - Academic activities conducted in the previous semester were verified.
 - Academic audit for previous semester was verified.
 - Course file and log books were reviewed.
 - The students admit count, scholarship and fee details for each department were verified by the committee members.
 - Placement officer reported the placement activities and also presented the list of placed students to the committee members.
- **Teaching and learning process:**
 - The committee suggested the faculty members to conduct video lectures, NPTEL videos, quiz etc
- **University Results:**
 - The previous semester results of Anna University and the steps taken to improve the current semester pass percentage were discussed.
- **Value Added Course:**
 - 7 Departments conducted the VAC for the benefit of their department students and the students from the respective department were actively participated and received the participation certificate.
- **Placement Activities:**
 - The committee suggested to invite more companies for campus recruitment and provide skill oriented placement training programmes to the benefit of the students.
- **Academic Audit:**
 - An academic audit is planned to be conducted at the end of the semester.
- **Internship & In-plant training**
 - Industrial visit and internship or In-plant training for all students were provided by the Institution.

- **IPR Programme:**
 - One IPR programme were conducted as seminar/workshop for the benefit of the students to file their ideas as patents.
- **Administrative Training Programme (ATP):**
 - One ATP activity for two days for the benefit of non-teaching staff was conducted with the sponsorship of Sasurie Institutions Management and more than 90% of non-teaching staff members were actively participated and received the participation certificate.
- **Faculty Development and training program:**
 - One 5 days FDP was conducted to enrich the faculties with the sponsorship of Sasurie Institutions Management and more than 90% of the faculty members were actively participated and received the participation certificate.
- **Committees and Club activities:**
 - NSS, YRC, RRC and WDC cells activities were presented to the IQAC members.
- **Research Methodology Programme:**
 - 6 research methodology programme were conducted as seminar/workshop for the benefit of the students to reveal the cross cutting technologies in the recent research areas.
- **EDC Programme:**
 - One EDC programme were conducted as seminar/workshop for the benefit of the students to become successful entrepreneur.
- **Capacity Development and Skill Enhancement Training:**
 - Four Capacity Development and Skill Enhancement Training programme were conducted under the category of Soft Skill, language and Communication, Life Skill and ICT skills for the benefit of the students.
- **Upcoming Events & Activities for the next semester:**
 - VACs, Research Methodology, IPR, EDC, Capacity Development and Skill Enhancement Training programs, FDP/ATP/MDP training programmes for teaching and non-teaching staff were planned.

P. Murgapriya
IQAC COORDINATOR



U. R. S.
PRINCIPAL
SASURIE COLLEGE OF ENGINEERING,
Vijayamangalam - 638 056, Tirupur (Dt)

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IQAC MEETING MINUTES ON 04.09.2020 (Online Google Meet)

The second IQAC meeting for the academic year 2019-2020 was held on 04.09.2020 Friday at 10.30AM through online Google meet platform (<https://meet.google.com/fzp-qadu-zie>). The following IQAC members were present via online Google meet

S.No	IQAC Member	IQAC Designation
1	Dr.K.Pandiarajan, M.E., Ph.D., Principal	Chair Person
2	Mr.M.Dinesh, AP/CSE	Teachers to Represent all level
3	Mr.M.Selvakumar, AP/ECE	
4	Mr.S.Mohanraj, AP/EEE	
5	Mr.S.A.Ramesh, AP/MECH	
6	Mr.V.Venugopal, AP/CIVIL	
7	Mr.A.M.Yuvaraj, Administrative Officer	Member from Management
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11	Mr.V.P.Krishnamurthy, HOD/MECH	
12	Mr.J.Srikanth, HOD/CSE	
13	Mr.U.Rahul, HOD/MBA	
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19	Mr.R.Chinraj,Fastrunk clothings,Tiruppur.	Nominee from Stake holders
20	Mrs.P.Muruga Priya,AP/ CSE	IQAC co-ordinator

The following minutes were discussed in the online meeting with the members of IQAC.

PROCEEDINGS:

- **Review of Previous Meeting Minutes:**
 - Previous semester meeting minutes was read by IQAC coordinator.
- **Teaching and learning process:**
 - The committee advised the faculty members to provide more online coaching for the students.
- **University Results:**
 - The previous semester results of Anna University and the steps taken to improve the current semester pass percentage were discussed.
- **Value Added Course:**
 - 7 Departments conducted the VAC for the benefit of their department students through online line Google meet platform and the students from the respective department were actively participated and received the participation certificate.
- **Research Methodology Programme:**
 - 6 research methodology programme were conducted as seminar/workshop for the benefit of the students through online line Google meet platform to reveal the cross cutting technologies in the recent research areas.
- **IPR Programme:**
 - One IPR programme were conducted as seminar/workshop for the benefit of the students through online line Google meet platform to file their ideas as patents.
- **EDC Programme:**
 - One EDC programme were conducted as seminar/workshop for the benefit of the students through online line Google meet platform to become successful entrepreneur.
- **Management Development Programme (MDP):**
 - One MDP activity for two days for the benefit of non-teaching staff was conducted through online line Google meet platform with the sponsorship of Sasurie Institutions Management and more than 90% of non-teaching staff

members were actively participated in the online programme and received the participation certificate.

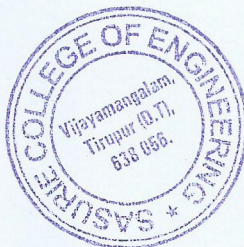
- **Capacity Development and Skill Enhancement Training:**

- Four Capacity Development and Skill Enhancement Training programme were conducted through online line Google meet platform under the category of Soft Skill, language and Communication, Life Skill and ICT skills for the benefit of the students.

- **Upcoming Events & Activities for the next semester:**

- VACs, Research Methodology, IPR, EDC, Capacity Development and Skill Enhancement Training programs via online line Google meet platform, FDP/ATP/MDP training programmes for teaching and non-teaching staff were planned through online line Google meet platform.

P. Muruga Priya
IQAC COORDINATOR



U. P. S.
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Action Taken Report for Academic Year (2019-2020)

The summary of action taken report of the IQAC were given below,

Academic Audit:

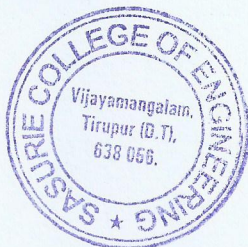
- The Academic activities conducted in the ODD semester were verified through Academic Audit.
- Course file and log books were reviewed for the ODD semester .
- The evaluated internal test paper was checked for all internal assessment test periodically and recorded marks in the subject log book was verified for the ODD semester courses.
- Teaching learning has enhanced through online video lectures, NPTEL videos etc.

Programmes organized:

- ✓ 7 offline and 7 online Value Added Courses were conducted to bridge the gap between curriculum and industry needs and more than 90% of students were actively participated and received the participation certificates
- ✓ 6 offline and 6 online Research methodology programmes were conducted to address the crosscutting issues in recent research areas
- ✓ 1 offline and 1 online IPR activity seminar/workshop were conducted to enrich the knowledge of Indian patent laws to file the patent
- ✓ 1 offline and 1 online EDC programmes were conducted for the benefit of the students to become successful entrepreneur
- ✓ 1 offline and 1 online Soft skill training programme were conducted to enhance the capacity building of the students to excel in their working environment
- ✓ 1 offline and 1 online language and communication skill training programme were conducted to enhance the capacity building of the students to excel in their working environment
- ✓ 1 offline and 1 online life skill training programme were conducted to enhance the capacity building of the students to excel in their working environment
- ✓ 1 offline and 1 online ICT skill training programme were conducted to enhance the capacity building of the students to excel in their working environment

- ✓ One online Management Development Programme (MDP) for two days were organized for the benefit of non-teaching staff and more than 90% of non-teaching staff members were actively participated and received the participation certificate.
- ✓ one Faculty Development Programme (FDP) for 5 days were organized for the benefit of teaching staff and more than 90% of non-teaching staff members were actively participated and received the participation certificate.
- ✓ One Administrative Training Programme (ATP) for two days were organized for the benefit of non-teaching staff and more than 90% of non-teaching staff members were actively participated and received the participation certificate.

P. Muruga Priya
IQAC COORDINATOR



W. J. S.
PRINCIPAL



PRINCIPAL
SASURIE COLLEGE OF ENGINEERING,
Vijayamangalam - 638 056, Tirupur (Dt)