

## Internal Quality Assurance Cell (IQAC)

### IQAC MEETING MINUTES ON 04.01.2019

The first IQAC meeting for the academic year 2018-2019 was held on **04.01.2019 Friday at 10.30AM** in the **IQAC room**. The following IQAC members were present during the IQAC meeting

S.No	IQAC Member	IQAC Designation Role
1	Dr.R.Radhakrishnan,M.E.,Ph.D.,Principal	Chair Person
2	Mr.M.Dinesh,AP/CSE	Teachers to Represent all level
3	Mr.M.Selvakumar,AP/ECE	
4	Mr.S.Mohanraj,AP/EEE	
5	Mr. V.Senthilraja,AP/MECH	
6	Mr.V.Venugopal,AP/CIVIL	
7	Mr.A.M.Yuvaraj,Administrative Officer	Member from Management
8	Ms.I.JeenaRajathy,HOD/S&H	Senior Administrative officers
9	Mrs.S.Kanmani,HOD/ECE	
10	Mr.S.Sriram,HOD/EEE	
11	Dr. N.Sundramoorthy,HOD/MECH	
12	Mr.R.Prabhakaran,HOD/CIVIL	
13	Mr.J.Srikanth,HOD/CSE	
14	Mr.U.Rahul,HOD/MBA	Nominee from Local society
15	Mr.N.Sathiyamoorthi,N.Tex ,Tiruppur	
16	Mr. P.Kirankumar IV - MECH	Nominee from Students
17	Mr.K.Shanmugasundaram, Assistant Executive Engineer, Tamil Nadu Electricity Board,Tiruppur.	Nominee from Alumni
18	Mr.NeelkumarVijayakumar, Senior Product Manager, Ancestry,Chennai	Nominee from Industries
19	Mr.R.Chinraj,Fastrunkclothings,Tiruppur.	Nominee from Stake holders
20	Mrs.P.MurugaPriya,AP/ CSE	IQAC co-ordinator

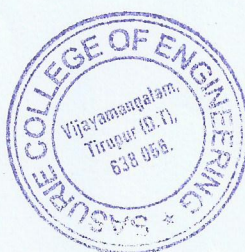
The following minutes were discussed in the meeting with the members of IQAC.

**PROCEEDINGS:**

- **Review of Previous Meeting Minutes:**
  - Previous semester meeting minutes and last year annual report was read by IQAC coordinator.
  - Academic activities conducted in the previous semester were verified.
  - Academic audit for previous semester was verified.
  - Course file and log books were reviewed.
  - The students admit count, scholarship and fee details for each department were verified by the committee members.
  - Placement officer reported the placement activities and also presented the list of placed students to the committee members.
- **Teaching and learning process:**
  - The committee advised the faculty members to provide more coaching for the slow learners.
  - The committee suggested the faculty members to conduct video lectures, NPTEL videos, quiz etc
- **University Results:**
  - The previous semester results of Anna University and the steps taken to improve the current semester pass percentage were discussed.
- **Value Added Course:**
  - 7 Departments conducted the VAC for the benefit of their department students and the students from the respective department were actively participated and received the participation certificate.
- **Internship & In-plant training**
  - Industrial visit and internship or In-plant training for all students were provided by the Institution.
- **Placement Activities:**
  - The committee suggested to give more placement trainings programmes to the benefit of the students.
- **Academic Audit:**
  - An academic audit is planned to be conducted at the end of the semester.
- **IPR Programme:**
  - One IPR programme were conducted as seminar/workshop for the benefit of the students to file their ideas as patents.

- **Administrative Training Programme (ATP):**
  - One ATP activity for two days for the benefit of non-teaching staff was conducted with the sponsorship of Sasurie Institutions Management and more than 90% of non-teaching staff members were actively participated and received the participation certificate.
- **Faculty Development and training program:**
  - One 5 days FDP was conducted to enrich the faculties with the sponsorship of Sasurie Institutions Management and more than 90% of the faculty members were actively participated and received the participation certificate.
- **Committees and Club activities:**
  - NSS, YRC, RRC and WDC cells activities were presented to the IQAC members.
- **Research Methodology Programme:**
  - 6 research methodology programme were conducted as seminar/workshop for the benefit of the students to reveal the cross cutting technologies in the recent research areas.
- **EDC Programme:**
  - One EDC programme were conducted as seminar/workshop for the benefit of the students to become successful entrepreneur.
- **Capacity Development and Skill Enhancement Training:**
  - Four Capacity Development and Skill Enhancement Training programme were conducted under the category of Soft Skill, language and Communication, Life Skill and ICT skills for the benefit of the students.
- **Upcoming Events & Activities for the next semester:**
  - VACs, Research Methodology, IPR, EDC, Capacity Development and Skill Enhancement Training programs, FDP/ATP/MDP training programmes for teaching and non-teaching staff were planned.
- **Others:**
  - IQAC members motivated to apply for research grants/ consultancy projects to serve the society people and industry people to the best of their knowledge.

*P. Muruga Priya*  
IQAC COORDINATOR



*Uzesh*  
PRINCIPAL  
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SASURIE COLLEGE OF ENGINEERING,  
Vijayamangalam - 638 056, Tirupur (D.T.)

## Internal Quality Assurance Cell (IQAC)

### IQAC MEETING MINUTES ON 28.06.2019

The second IQAC meeting for the academic year 2018-2019 was held on **28.06.2019 Friday at 10.30AM** in the **IQAC room**. The following IQAC members were present during the IQAC meeting

S.No	IQAC Member	IQAC Designation Role
1	Dr.R.Radhakrishnan,M.E.,Ph.D.,Principal	Chair Person
2	Mr.M.Dinesh,AP/CSE	Teachers to Represent all level
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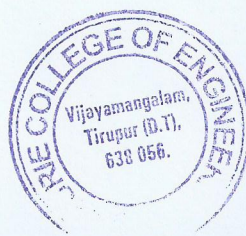
The following minutes were discussed in the meeting with the members of IQAC.

**PROCEEDINGS:**

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  - Academic audit for previous semester was verified.
  - Course file and log books were reviewed.
  - The students admit count, scholarship and fee details for each department were verified by the committee members.
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- **University Results:**
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- **Value Added Course:**
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  - One IPR programme were conducted as seminar/workshop for the benefit of the students to file their ideas as patents.
- **EDC Programme:**
  - One EDC programme were conducted as seminar/workshop for the benefit of the students to become successful entrepreneur.

- **Internship & In-plant training**
  - Industrial visit and internship or In-plant training for all students were provided by the Institution.
- **Placement Activities:**
  - The committee suggested to give more placement trainings programmes to the benefit of the students.
- **Academic Audit:**
  - An academic audit is planned to be conducted at the end of the semester.
- **Committees and Club activities:**
  - NSS, YRC, RRC and WDC cells activities were presented to the IQAC members.
- **Faculty Development and training program:**
  - One 5 days FDP was conducted to enrich the faculties with the sponsorship of Sasurie Institutions Management and more than 90% of the faculty members were actively participated and received the participation certificate.
- **Management Development Programme (MDP):**
  - One MDP activity for two days for the benefit of non-teaching staff was conducted with the sponsorship of Sasurie Institutions Management and more than 90% of non-teaching staff members were actively participated and received the participation certificate.
- **Capacity Development and Skill Enhancement Training:**
  - Four Capacity Development and Skill Enhancement Training programme were conducted under the category of Soft Skill, language and Communication, Life Skill and ICT skills for the benefit of the students.
- **Upcoming Events & Activities for the next semester:**
  - VACs, Research Methodology, IPR, EDC, Capacity Development and Skill Enhancement Training programs, FDP/ATP/MDP training programmes for teaching and non-teaching staff were planned.
- **Others:**
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*P. Muruga Priya*  
IQAC COORDINATOR



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## Internal Quality Assurance Cell (IQAC)

### Action Taken Report for Academic Year (2018-2019)

The summary of action taken report of the IQAC were given below,

#### Academic Audit:

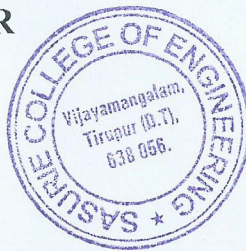
- The Academic activities conducted in the previous semester were verified through Academic Audit.
- Course file and log books were reviewed.
- The evaluated internal test paper was checked for all internal assessment test periodically and recorded marks in the subject log book was verified.
- Teaching learning has enhanced through video lectures, NPTEL videos etc.
- Suggested to improve the internal assessment test pass percentage in all subjects which was less than 90%.

#### Programmes organized:

- ✓ 14 Value Added Courses were conducted to bridge the gap between curriculum and industry needs and more than 90% of students were actively participated and received the participation certificates
- ✓ 12 Research methodology programmes were conducted to address the crosscutting issues in recent research areas
- ✓ 2 IPR activity seminar/workshop were conducted to enrich the knowledge of Indian patent laws to file the patent
- ✓ 2 EDC programmes were conducted for the benefit of the students to become successful entrepreneur
- ✓ More than 90% of students attended Internships / Industrial Visit / In-plant Training / mini and main Project work
- ✓ 2 Soft skill training programme were conducted to enhance the capacity building of the students to excel in their working environment
- ✓ 2 language and communication skill training programme were conducted to enhance the capacity building of the students to excel in their working environment
- ✓ 2 life skill training programme were conducted to enhance the capacity building of the students to excel in their working environment

- ✓ 2 ICT skill training programme were conducted to enhance the capacity building of the students to excel in their working environment
- ✓ One Management Development Programme (MDP) for two days were organized for the benefit of non-teaching staff and more than 90% of non-teaching staff members were actively participated and received the participation certificate.
- ✓ Two Faculty Development Programme (FDP) for 5 days were organized for the benefit of teaching staff and more than 90% of non-teaching staff members were actively participated and received the participation certificate.
- ✓ One Administrative Training Programme (ATP) for two days were organized for the benefit of non-teaching staff and more than 90% of non-teaching staff members were actively participated and received the participation certificate.

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