



UNIVERSITY GRANTS COMMISSION

Guidelines on Public Self-Disclosure by Higher Education Institutions

National Education Policy (NEP) 2020 emphasizes transparent self-disclosure by Higher Education Institutions (HEIs). Public self-disclosure by HEIs, in fact, is one of the fundamental principles of the policy. NEP contemplates that HEIs shall be responsible and accountable to the stakeholders through transparent self-disclosure of all relevant records.

2. The availability of information in the public domain is an important source of accountability.
3. Stakeholders in the higher education system such as students, parents, research scholars, prospective students, regulatory bodies, accreditation agencies, alumni, and the public desire to seek information from the websites of HEIs.
4. Every Higher Education Institution shall maintain a functional website for making relevant self-disclosure to the stakeholders. The disclosure made on the website shall have unrestricted access without any requirement of log-in/registration and shall have a 'Search' facility for easy access.
5. Higher Education Institutions may provide information related to the following on their websites and provide the links, wherever possible:

a) About HEI

- About us: Overview <https://sasurieengg.com/about-us/>
- Act and Statutes or MoA [acts-statutes.pdf](#)
- Institutional Development Plan [IDP.pdf](#)
- Constituent Units/ Affiliated Colleges, Affiliating University (in case of Colleges) Off-campus/Off-shore campus/Learning Support Centres under ODL mode (Wherever applicable)
- Accreditation/ Ranking status (NAAC, NBA NIRF) [NAAC](#) [NIRF](#)
- Recognition / Approval (2(f), 12B, etc. as applicable) [2\(f\)](#) [12B](#)
- Annual Reports [IQAC Annual Report - Sasurie Engineering College](#)
- Annual Accounts including Balance Sheet, Income and Expenditure Account, Receipts and Payments Account along with Audit Report [Balance Sheet SCE 23-24](#)
- Sponsoring body details, if any

b) Administration (Profiles with photographs and contact details)

- Chancellor
- Pro Chancellor
- Vice-Chancellor
- Pro-Vice-Chancellor (wherever applicable)
- Registrar
- Principal (wherever applicable)
- Finance Officer
- Controller of Examination
- Chief Vigilance Officer
- Ombudsperson
- Executive Council/Board of Governors by whatever name called, Board of Management- [Governingcouncil](#)
Academic Council - [Academic Council](#) Board of Studies,
Finance Committee - [Finance Committee](#) composition and members with particulars
- Internal Complaint Committee [Internal Complaint Committee \(ICC\) - Sasurie Engineering College](#)
- Academic Leadership (Dean/HoD of Schools/Departments/Centres)

UG Programs	PG Programs
CIVIL	MBA
CSE	M.E CSE
CSE(CS)	
EEE	
ECE	
MECHANICAL	
AIDS	
IT	

c) Academics

- Details of Academic Programs

UG Programs	PG Programs
CIVIL	MBA
CSE	M.E CSE
CSE(CS)	
EEE	
ECE	
MECHANICAL	
AIDS	

IT	
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- Academic Calendar [Academic Calendar - Sasurie Engineering College](#)
- Statutes/Ordinances pertaining to Academics/Examinations
- Schools/Departments/ Centres
- Department/School/Centre wise faculty/staff details with photographs

UG Programs	PG Programs
CIVIL	MBA
CSE	M.E CSE
CSE(CS)	
EEE	
ECE	
MECHANICAL	
AIDS	
IT	

- List of UGC-recognized ODL/Online programs, if any
- Internal Quality Assurance Cell (IQAC) [Internal Quality Assurance Cell \(IQAC\) - Sasurie Engineering College](#)
- Library- [Library](#)
- Academic collaborations

d) Admissions & Fee [Admission - Sasurie Engineering College](#)

- Prospectus (including fee structure for various programs)
- Admission process and guidelines
- Fee refund policy - [Fee Refund Policy](#)

e) Research

- Research and Development Cell (including Research and Consultancy Projects, Foreign Collaboration Industry Collaborations [Research and Development Cell - Sasurie Engineering College](#)
- Incubation Centre/Start-ups/Entrepreneurship Cell [Incubation Centre - Sasurie Engineering College](#)
- Central facilities [Home - Sasurie Engineering College](#)

f) Student Life

- Sports facilities [Sports - Sasurie Engineering College](#)
- NCC/NSS – Details - [NSS](#)
- Hostel details (wherever applicable) [Hostel](#)

- Placement Cell and its activities - [Placement Cell](#)
- Details of Student Grievance Redressal Committee (SGRC) and Ombudsperson
- Health facilities
- Internal Complaint Committee [Internal Complaint Committee \(ICC\) - Sasurie Engineering College](#)
- Anti-Ragging Cell [Anti-Ragging Committees - Sasurie Engineering College](#)
- Equal Opportunity Cell [Equal Opportunity Cell - Sasurie Engineering College](#)
- Socio-Economically Disadvantaged Groups Cell (SEDG) [SOCIO – ECONOMICALLY DISADVANTAGED GROUPS - Sasurie Engineering College](#)
- Facilities for differently-abled (e.g., barrier-free environment) [Facilities - Sasurie Engineering College](#)

g) Alumni [Alumni - Sasurie Engineering College](#)

- ▶ Alumni Association with details

h) Information Corner

- RTI: Details of Central Public Information Officer (CPIO) and Appellate Authority (wherever applicable) [RTI - Sasurie Engineering College](#)
- Circulars and Notices [Microsoft Word - UGPG Practical&Project Viva Voce Schedule - Final.docx](#)
- Announcements [Home - Sasurie Engineering College](#)
- Newsletters
- News, Recent events & Achievements
- Job openings [Placement Cell](#)
- Reservation Roster (wherever applicable)
- Study in India
- Admission procedure and facilities provided to International Students [Admission Procedure](#)

i) Picture Gallery [Gallery - Sasurie Engineering College](#)

j) Contact us [Contact - Sasurie Engineering College](#)

- Details with Phone Number, Official Email ID and Address, Location map
- Telephone Directory