



# SASURIE COLLEGE OF ENGINEERING

Approved by AICTE, New Delhi. Affiliated to Anna University, Chennai

Near NH544, Coimbatore Bypass, Near Vijayamangalam Tollgate, Tirupur 638056

## NAAC DOCUMENTS

### QUALITY INDICATOR FRAMEWORK

#### CRITERION-1

#### CURRICULAR ASPECTS

SUBMITTED BY

# IQAC

INTERNAL QUALITY ASSURANCE CELL

## SASURIE COLLEGE OF ENGINEERING



Criterion 1	CurricularAspects	100
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CurricularPlanningandImplementation(20)

TheInstitutionensureseffectivecurriculumplanninganddeliverythrougha well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

**TableofContents**

S.No	Description
1	Contents-Course File
2	Time Table
3	Students Name List
4	Subject Information Record
5	Lesson Plan
6	Test Marks
7	Internal Test Question Paper
8	Assignment Question Paper



**SASURIE**  
College of Engineering  
Vijayamangalam, Tiruppur.

Department : MBA  
Subject Code & Name : BA4203 / Human Resource Management  
Class & Batch : 2<sup>nd</sup> year (2022-2023)  
Semester : II

CONTENTS - COURSE FILE

S.NO	PARTICULARS	REMARKS
1	Time Table	✓
2	Student name list	✓
3	Subject Information Record	✓
4	Syllabus	✓
5	Lesson Plan	✓
6	Quality objective monitoring record	✓
7	Internal test mark sheet(Consolidated)	✓
8	Internal test question paper	✓
9	Model question paper	✓
10	Sample Answer paper for all test(Min-3)	✓
11	Assignment - schedule and paper	✓
12	Personal Log book - Updated	✓
13	Lecture Notes	

	Prepared By	Verified By	Approved By
Sign:			
Name:	J. R. Luthero Faculty	J. R. Luthero HOD	Dr. M. Vijaya Kumar Principal

Dr. M. VIJAYAKUMAR ME., Ph.D.,  
PRINCIPAL  
SASURIE COLLEGE OF ENGINEERING,  
Vijayamangalam - 638 056, Tiruppur (Dt).





**SASURIE**  
College of Engineering  
Vijayamangalam, Tirupur

**CLASS TIME TABLE**

Department : MBA

Academic year : 2022-2023

Class : I YEAR

Semester : II

HOUR	I	II		III	IV		V	VI		VII	VIII		
DAY/ TIME	09.30 a.m. TO 10.15 a.m.	10.15 a.m. TO 11.00 a.m.	11.00 a.m. TO 11.10 a.m.	11.10 a.m. TO 11.55 a.m.	11.55 a.m. TO 12.40 p.m.	12.40 p.m. TO 1.20 p.m.	1.20 p.m. TO 2.00 p.m.	2.00 p.m. TO 2.40 p.m.	2.40 p.m. TO 2.50 p.m.	2.50 p.m. TO 3.35 p.m.	3.35 p.m. TO 4.20 p.m.		
MONDAY			BREAK			LUNCH	HRM		BREAK				
TUESDAY				HRM									
WEDNES DAY					HRM								
THURSDAY												HRM	
FRIDAY													HRM
SATURDAY													

S.No	Subject Code	Name of the Subject	Name of the Staff	No of hours
1	BA4203	Human Resource Management	J.Richard	6
			TOTAL	6

	Prepared by	Verified by	Authorized by
Sign:			
Name:	J. Richard	Mr. J. Richard	Dr. M. VIJAYAKUMAR
	Faculty	HOD	Principal

Dr. M. VIJAYAKUMAR M.E., Ph.D.  
PRINCIPAL  
SASURIE COLLEGE OF ENGINEERING,  
Vijayamangalam - 638 056, Tirupur (Dt).

Academic Year – 2022-23 EVEN Semester

**STUDENTS NAME LIST**

Department: MBA

Year: I

S.No	REGISTER NO	NAME OF THE STUDENT	D/H
1	732422631001	AMIRTHA K	D
2	732422631002	ANNALAKSHMI N	D
3	732422631003	ANU A	D
4	732422631004	BALAKUMAR U	D
5	732422631005	BHARATHIVELAN B	D
6	732422631006	CHANDRAMUGIL S	D
7	732422631007	CHANDRUPRIYAN T	D
8	732422631009	DEENA DAYALAN J	D
9	732422631010	DHANUSH S	D
10	732422631012	DHARANI PRIYA D	D
11	732422631013	DHINAKARAN T	D
12	732422631014	DIVYABHARATHI R	D
13	732422631015	ELANKATHIR E	D
14	732422631016	GANAMBIKA A	D
15	732422631017	GANESHKUMAR P	D
16	732422631018	GAYATHRIDEVI R	D
17	732422631019	GOKULKRISHNAN T	D
18	732422631020	GOWRI SANKAR K	D
19	732422631021	GUNA P	D
20	732422631022	HARIHARAN R	D
21	732422631023	HARINEE L	D
22	732422631024	HARI PRASATH P	D
23	732422631026	JAGATHEESWARAN S	D
24	732422631027	JEEVA S	D
25	732422631029	KAPHINI P S	D
26	732422631030	KAVIPRIYA D	D
27	732422631031	KRISHNAVENI R	D
28	732422631032	MENAKADEVI C	D

*M/S*  
Dr. M. VIJAYAKUMAR MEd, Ph.D  
PRINCIPAL

SASURIE COLLEGE OF ENGINEERING,  
Vijayamangalam - 633 056, Tiruppur (Dt).

**SUBJECT INFORMATION RECORD**

Department : Department Of Management

Subject : BA4203 - Human Resource Management

Year : 1st Year (2022 - 2023)

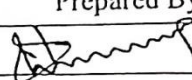
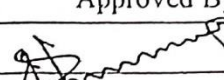
Semester : II - Sem

Last year handled by : J. Richard , AP / MBA .

Percentage of Result (last year) : 70%.

Quality Objectives : Student would have gained knowledge on the various aspects of HRM. Student will develop the skills needed for a successful HR Manager.

Reference Book : Luis R. Gomez - Mejia , David B. Balkin , Robert Cardy. Managing Human Resource . PHL Learning 2012  
Bernardin , Human Resource Management , Tata Mcgraw Hill, 8th edition 2012.

	Prepared By	Approved By
Sign:		
Name:	J. Richard	J. Richard
	Faculty	HOD

Dr. M. VIJAYAKUMAR ME., Ph.D.,  
PRINCIPAL



**LESSON PLAN**

Faculty Name : RICHARD. J  
Department : MBA  
Subject / Code : HUMAN RESOURCE MANAGEMENT / DA4203  
Academic Year : 2022-2023

Designation: Assistant Professor  
Semester/ Y. ar: II / I

S.No.	Proposed		Details of Topic Covered	TA	Ref.	Actual		HOD
	Date	Period				Date	Period	
<b>UNIT - PERSPECTIVES IN HUMAN RESOURCE MANAGEMENT</b>								
1	2.3.23	7,8	Meaning and Nature of Human Resource management	1	1	2.3.23	7,8	}
2	3.3.23	8	HRM Functions	1	1	3.3.23	8	
3	6.3.23	4	Roles of HR manger	1	1	6.3.23	4	
4	9.3.23	7,8	Human resource policies	1	1	9.3.23	7,8	
5	10.3.23	1	HR Accounting	1	1	10.3.23	1	
6	10.3.23	6	Problems of HR Accounting	1	1	10.3.23	6	
7	13.3.23	5	HR audit	1	1	13.3.23	5	
8	14.3.23	4	Types of HR audit	1	1	14.3.23	4	
9	14.3.23	4	Collecting Information of HR audit	1	1	14.3.23	4	
<b>UNIT II CONCEPT OF BEST FIT EMPLOYEE</b>								
10	15.3.23	4	Human resource planning	1	2	15.3.23	4	}
11	16.3.23	7,8	Matching supply and demand	1	2	16.3.23	7,8	
12	25.3.23	6	Recrument	1	2	25.3.23	6	
13	27.3.23	7,8	Selection	1	2	27.3.23	7,8	
14	28.3.23	8	Types of test	1	2	28.3.23	8	
15	29.3.23	1	Types of Interviews	1	2	29.3.23	1	
16	29.3.23	2	Induction	1	2	29.3.23	2	
17	29.3.23	2	Socialisation	1	2	29.3.23	2	
18	31.3.23	8	Importance of socialisation	1	2	31.3.23	8	
<b>UNIT -III TRAINING AND EXECUTIVE DEVELOPMENT</b>								
19	1.4.23	1	Training	1	2	1.4.23	1	}
20	3.4.23	5	Training needs analysis	1	2	3.4.23	5	
21	4.4.23	3	Evaluation training effectiveness	1	2	4.4.23	3	
22	5.4.23	4	Levels of evaluating training effectiveness	1	2	5.4.23	4	
23	6.4.23	7,8	Executive development programme	1	2	6.4.23	7,8	

**Dr.M.VIJAYAKUMAR** ME., Ph.D.,  
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(Accredited by NAAC, Under 2f and 12B status)

LESSON PLAN

Faculty Name : RICHARD. J  
Department : MBA  
Subject / Code : HUMAN RESOURCE MANAGEMENT / BA4203  
Academic Year : 2022-2023

Designation: Assistant Professor  
Semester/ Year: I / I

S.No.	Proposed		Details of Topic Covered	TA	Ref.	Actual		AIOD
	Date	Period				Date	Period	
24	10.4.23	5	Self development	1	2	10.4.23	5	
25	11.4.23	3	Stages of self development	1	2	11.4.23	3	
26	12.4.23	4	Knowledge management	1	2	12.4.23	4	
27	13.4.23	7,8	Importance of KM	1	1	13.4.23	7,8	
UNIT IV SUSTAINING EMPLOYEE INTEREST								
28	14.4.23	8	Compentation	1	1	14.4.23	8	
29	25.4.23	1	wages Incentive	1	1	25.4.23	1	
30	26.4.23	4	Types of Rewards	1	1	26.4.23	4	
31	27.4.23	7,8	Principles of Motivation	1	1	27.4.23	7,8	
32	28.4.23	8	Career development	1	1	28.4.23	8	
33	28.4.23	8	Mentoring	1	1	28.4.23	8	
34	2.5.23	3	Job satisfaction	1	1	2.5.23	3	
35	3.5.23	4	Employee engagement	1	1	3.5.23	4	
36	4.5.23	7,8	Dimensions of Organisation Citizenship Behaviour	1	1	4.5.23	7,8	
UNIT V PERFORMANCE EVALUATION AND CONTROL								
37	9.5.23	3	Method of performance evaluation	1	2	9.5.23	3	
38	11.5.23	4	performance Feedback	1	2	11.5.23	4	
39	15.16.5.23	7,8	Industry practices	1	2	15.16.5.23	7,8	
40	17.18.5.23	8	Promotion	1	2	17.18.5.23	8	
41	24.25.5.23	1	Demotion	1	2	24.25.5.23	1	
42	26.27.5.23	3	Transfer and Separation	1	2	26.27.5.23	3	
43	29.30.5.23	4	Grievance	1	2	29.30.5.23	4	
44	5.6.6.23	8, 3	Redressal methods	1	2	5.6.6.23	8,3	
45	7.8.6.23	3	The control process	1	2	7.8.6.23	3	

Reference books (Ref):

- Luis R.Gomez - Mejia, David B. Balkin, Robert L Cardy. Managing Human Resource. PHI Learning, 2012.
- Bernadin, Human Resource Management, Tata Mcgraw Hill, 8th Edition 2012.

Teaching Aids (TA):

- Black Board with Chalk
- Overhead Projector
- LCD Projector
- Others (Field vists, Charts, Cutset Models)

Prepared by	Verified by	Authorized by
Sign:		
Name: Mr. J. Richard	J. Richard	Dr. M. Vijayakumar
Faculty	HOD	Principal

Dr. M. VIJAYAKUMAR ME., Ph.D.  
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### QUALITY OBJECTIVE MONITORING RECORD

Department : Department Of Management  
Year : 1<sup>st</sup> Year / (2022 - 2023)  
Semester : II - Sem  
Subject : Human Resource Management

S.No	Quality Objective	Internal Test-I		Internal Test-II		Model Test-I	
		Expecting result	Obtained result	Expecting result	Obtained result	Expecting Result	Obtained result
1	Providing 100% Passes with good marks.	100%	81%	100%	81%	100	98%
2	Providing 100% Passes with good Marks Model Exam	100%					

	Prepared By	Approved By
Sign:		
Name:	J. Retharan	J. Retharan
	Faculty	Dr. M. VIJAYAKUMAR M.E., Ph.D. PRINCIPAL HOD

SASURIE COLLEGE OF ENGINEERING,  
Vijayamangalam - 638 056, Tiruppur (Dt).





Internal Assessment Test Answer Book

Name	Ne Anna Lakshmi			Year/ Semester/Section	I/II
Register No.	732422631002	Date/Session	19.1.23/FN	Department	MBA
Course code	BA4203	Course Title	Human Resource Management		
Internal Assessment Test	IAT 1 <input checked="" type="checkbox"/>	IAT 2 <input type="checkbox"/>	IAT 3 <input type="checkbox"/>	Model	<input type="checkbox"/>
Name and Signature of the Invigilator with date			<p>Har 19/1/23 Harikrishnan.R</p>		

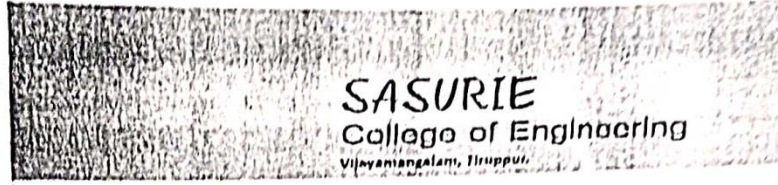
Instruction to the Student: Put tick mark to the question attended in the column against question.							
Part A			Part B/ Part C				Total Marks
Q. No.	✓	Marks	Q. NO.	✓	a	b	
					Marks	Marks	
1	✓	2	6	✓	10		10
2	✓	2	7			✓ 12	12
3	✓	2	8	✓	10		10
4	✓	12	Grand Total				32
5	✓	12					
Total		09	41		Grand Total		<p>J. Renuka 20/1/23 Name and Signature of the Examiner with date</p>

To be filled by the examiner							
Course Outcomes	1	2	3	4	5	6	Total
Marks allotted	32	02	02	14			50
Marks Obtained	27	02	12	10			41
IQAC Audit - Remarks							
Marks Verified							<p>Name and Signature of the IQAC member</p>

Mo  
Dr.M.VIJAYAKUMAR ME., Ph.D.,  
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SASURIE COLLEGE OF ENGINEERING,  
Vijayamangalam - 638 056, Tirupur (Dt).

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DEPARTMENT OF MBA


Assignment Question Paper

Assignment - 01			Date of Issue:	03.04.2023	Marks	40
Course code	BA4203	Course Title	Human Resource Mnnagement			
Year	I	Semester	II	Date of Submission:	17.04.2023	

Q.No	Questions	CO
1	Explain About Executive Development Program	Co 2

  
Name and Signature of the Faculty Incharge  
J. RICHARD.

  
HoD/MBA  
J. RICHARD

  
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DEPARTMENT OF MBA

Assignment Answer Sheet

Name of the Student :

AU Register Number:

Assignment - 01			Date of Issue:	03.04.2023	Marks	40
Course code	BA4203	Course Title	Human Resource Management			
Year	I	Semester	II	Date of Submission:	17.04.2023	

Q.No	Questions	CO
1	Explain About Executive Development Program	Co 2

Mark Allocation

Rubrics	Marks Allocated	Marks obtained
Content Quality	24	24
Presentation Quality	08	08
Timely submission	08	08
Total marks	40	40

Name and Signature of the Faculty Incharge

*[Signature]*  
3/4/23

*[Signature]*  
3/4/23  
HoD/MBA

*[Signature]*  
Dr.M.VIJAYAKUMAR ME., Ph.D.,  
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*[Signature]*  
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