

ACADEMIC YEAR (2023-2024)

5.1.4 ANNUAL REPORT OF INTERNAL COMPLAINTS COMMITTEE

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2023-2024



SASURIE

COLLEGE OF ENGINEERING

Near NH - 544 Covai Bypass, Vijayamangalam - 638056, Tiruppur District.

APPROVED BY AICTE - NEWDELHI, AFFILIATED TO ANNA UNIVERSITY - CHENNAI
RECOGNIZED WITH UGC 2(F) & 12(B) STATUS



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FORMATION OF INTERNAL COMPLAINTS COMMITTEE

An Internal Complaints committee is formed in Sasurie College of Engineering, Vijayamangalam, Tiruppur-638056 (TN) for the academic year 2023-2024 as found below. The committee will undertake steps and measures in gender sensitization, prevention and prohibition of sexual harassment of women employees and students and redressal of their grievances. The organization of the members is as under.

S.NO	NAME	DESIGNATION	PROFESSION	E-mail
1.	Dr.M.Vijayakumar	Principal	Chair Person	sceprincipal@sasurie.com
2.	Mr.S.A.Ramesh	Teaching Faculty	Member	scemech@sasurie.com
3.	Ms.M.Sathya	HOD	Member	scesh@Sasurie.com
4.	Mr.T.Manickam	HOD	Member	sceece@Sasurie.com
5.	Mr M.Sivaharasan	Warden	Member	Siva04101995@gmail.com
6.	Mr.S.Jayaprakash	Advocate	Member	jayadvocate1991@gmail.com
7.	Ms.T.Abirami	Non Teaching Faculty	Member	abirami@sasurie.com
8.	Mr.T.V.Sivakumar	Student	Student	sivakumar@sasurie.com
9.	Ms.A. Abinaya	Student	Student	abinaya@sasurie.com
10.	Ms.S. Asvika	Student	Student	asvika@sasurie.com
11.	Ms.P. Arul Jothi	Student	Student	aruljothi@sasurie.com

The duties and responsibilities of the Internal Complaints committee will be as per section 4 of All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016.

The members are therefore requested to devote their attention to protect the sovereignty of women employees and students.

Principal

Dr.M.VIJAYAKUMAR ME., Ph.D.
PRINCIPAL



SASURIE COLLEGE OF ENGINEERING,
Vijayamangalam - 638 056, Tirupur (Dt).

ACADEMIC YEAR (2023-2024)/ODD SEMESTER

Date: 06.10.2023

CIRCULAR

All members of the Internal Complaints Committee (ICC) are requested to attend a meeting in Seminar Hall on 12.10.2023, at 12:45 PM. The agenda is to discuss the prevention, prohibition and redressal of sexual harassment of women employees and students at the institution.

M. V. K.
Principal

Copy to:

All Dept HoD's

All ICC Committee members

IQAC Coordinator

ICC Committee File

Notice board

Office file

M. V. K.
Dr.M.VIJAYAKUMAR ME., Ph.D.,
PRINCIPAL
 **SASURIE COLLEGE OF ENGINEERING,**
Vijayamangalam - 638 056, Tirupur (Dt).

The ICC Committee members are as follows.

S.NO	NAME	DESIGNATION	PROFESSION
1.	Dr.M.Vijayakumar	Principal	Chair Person
2.	Mr.S.A.Ramesh	Teaching Faculty	Member
3.	Ms.M.Sathya	HOD	Member
4.	Mr.T.Manickam	HOD	Member
5.	Mr M.Sivaharasan	Warden	Member
6.	Mr.S.Jayaprakash	Advocate	Member
7.	Ms.T.Abirami	Non Teaching Faculty	Member
8.	Mr.T.V.Sivakumar	Student	Member
9.	Ms.A. Abinaya	Student	Member
10.	Ms.S. Asvika	Student	Member

Closing Time: 01.20 PM

Me
Principal

Me
Dr.M.VIJAYAKUMAR ME., Ph.D.,
PRINCIPAL
SASURIE COLLEGE OF ENGINEERING,
Vijayamangalam - 638 056, Tirupur (Dt).

ACADEMIC YEAR (2023-2024)/ODD SEMESTER

ICC Committee Meeting Attendance Report

Date: 12.10.2023

The following members were present in the meeting.

S.NO	NAME	DESIGNATION	PROFESSION	SIGNATURE
1.	Dr.M.Vijayakumar	Principal	Chair Person	<i>M.V.</i>
2.	Mr.S.A.Ramesh	Teaching Faculty	Member	<i>S.A.Ramesh</i>
3.	Ms.M.Sathya	HOD	Member	<i>M.S.</i>
4.	Mr.T.Manickam	HOD	Member	<i>T.Manickam</i>
5.	Mr M.Sivaharasan	Warden	Member	<i>M.S.</i>
6.	Mr.S.Jayaprakash	Advocate	Member	<i>S.Jayaprakash</i>
7.	Ms.T.Abirami	Non Teaching Faculty	Member	<i>T.Abirami</i>
8.	Mr.T.V.Sivakumar	Student	Student	<i>T.V.Sivakumar</i>
9.	Ms.A. Abinaya	Student	Student	<i>A.Abinaya</i>
10.	Ms.S. Asvika	Student	Student	<i>Asvika</i>

Closing Time: 01.20 PM

M.V.
Principal

M.V.
Dr.M.VIJAYAKUMAR ME., Ph.D.,
PRINCIPAL
SASURIE COLLEGE OF ENGINEERING,
Vijayamangalam - 638 056, Tirupur (Dt).

Minutes of Internal Complaints Committee Meeting

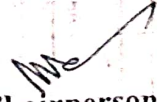
Date/Time : Date: 12.10.2023 /12.45 PM

Venue : Seminar Hall


Chairperson: Dr.M.Vijayakumar

Points Discussed in the Meeting:

1. The chairperson welcomed the Internal Complaints Committee members present at the meeting.
2. The chairperson introduced the new members of the Internal Complaints Committee.
3. The chairperson discussed the duties and responsibilities of the Internal Complaints Committee as per Section 4 of the All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016.
4. The chairperson instructed the committee to create awareness among students about the issues faced by women due to gender discrimination.
5. The chairperson discussed the availability and sufficiency of CCTV cameras on the college campus.
6. Any issue that arises should be addressed and resolved at the initial stage.
7. No complaints of sexual harassment from any student or female employee of the college from the academic year 2022-23 (even semester) to date have been reported by the members.
8. The chairperson emphasized that complaints may be received at any time and should be addressed by the ICC members and resolved with appropriate action within five working days.


Chairperson
Dr.M.Vijayakumar
(Principal)


Dr.M.VIJAYAKUMAR ME., Ph.D.,
PRINCIPAL

 **SASURIE COLLEGE OF ENGINEERING,**
Vijayamangalam - 638 056, Tirupur (Dt)



ACADEMIC YEAR (2023-2024)/EVEN SEMESTER

Date: 12.02.2024

CIRCULAR

All members of the Internal Complaints Committee (ICC) are requested to attend a meeting in Seminar Hall on 16.02.2024, at 11:00 AM. The agenda is to discuss the prevention, prohibition and redressal of sexual harassment of women employees and students at the institution.


Principal

Copy to:

All Dept HoD's

All ICC Committee members

IQAC Coordinator

ICC Committee File

Notice board

Office file


Dr.M.VIJAYAKUMAR ME., Ph.D.,
PRINCIPAL
SASURIE COLLEGE OF ENGINEERING,
Vijayamangalam - 638 056, Tirupur (Dt).

The organization of the members is as under.

S.NO	NAME	DESIGNATION	PROFESSION
1.	Dr.M.Vijayakumar	Principal	Chairperson
2.	Mr.S.A.Ramesh	Teaching Faculty	Member
3.	Ms.M.Sathya	HOD	Member
4.	Mr.T.Manickam	HOD	Member
5.	Mr M.Sivaharasan	Warden	Member
6	Mr.S.Jayaprakash	Advocate	Member
7.	Ms.T.Abirami	Non Teaching Faculty	Member
8.	Mr.T.V.Sivakumar	Student	Student
9.	Ms.A. Abinaya	Student	Student
10.	Ms.S. Asvika	Student	Student

Closing Time: 11.30 AM

MV
Principal

MV
Dr.M.VIJAYAKUMAR ME., Ph.D.,
PRINCIPAL
SASURIE COLLEGE OF ENGINEERING,
Vijayamangalam - 638 056, Tirupur (Dt).

ACADEMIC YEAR (2023-2024)/ODD SEMESTER

ICC Committee Meeting Attendance Report

Date: 16.02.2024

The following members were present in the meeting.

S.NO	NAME	DESIGNATION	PROFESSION	SIGNATURE
1.	Dr.M.Vijayakumar	Principal	Chairperson	<i>me</i>
2.	Mr.S.A.Ramesh	Teaching Faculty	Member	<i>S.A.Ramesh</i>
3.	Ms.M.Sathya	HOD	Member	<i>M.Sathya</i>
4.	Mr.T.Manickam	HOD	Member	<i>T.Manickam</i>
5.	Mr M.Sivaharasan	Warden	Member	<i>M. Sivaharasan</i>
6.	Mr.S.Jayaprakash	Advocate	Member	<i>S. Jayaprakash</i>
7.	Ms.T.Abirami	Non Teaching Faculty	Member	<i>T. Abirami</i>
8.	Mr.T.V.Sivakumar	Student	Member	<i>T.V.Sivakumar</i>
9.	Ms.A. Abinaya	Student	Member	<i>A. Abinaya</i>
10.	Ms.S. Asvika	Student	Member	<i>Asvika's</i>

Closing Time: 11.30 AM

me
Principal

me
Dr.M.VIJAYAKUMAR ME., Ph.D.,
PRINCIPAL
SASURIE COLLEGE OF ENGINEERING,
Vijayamangalam - 638 056, Tirupur (Dt).

Minutes of Internal Complaints Committee Meeting

Date/Time : 16.02.2024/11.00 AM

Venue : Seminar Hall

Chairperson: Dr.M.Vijayakumar

Points Discussed in the Meeting:

1. The chairperson welcomed the Internal Complaints Committee members present in the meeting.
2. The chairperson appreciated the efforts of the members and there were no cases relating to sexual harassment in the college.
3. The Chairperson advised to sensitize staff members and students about their rights to have safe and healthy environment.
4. The chairperson instructed the committee members to conduct awareness program for the prevention, prohibition and redressal of sexual harassment for the staff members and students.
5. If any issue arises, it has to be curbed at the initial stage itself.
6. No complaints of sexual harassment from any student or women employee of the college from the academic year 2023-24 (Odd semester) to till date is noticed and reported by the members so far.
7. The chairperson insisted that the complaints may be received at any time and same should be addressed to the ICC committee members and resolved with appropriate action within five working days.

Me
Chairperson
Dr.M.Vijayakumar
(Principal)

Me
Dr.M.VIJAYAKUMAR ME., Ph.D.,
PRINCIPAL



SASURIE COLLEGE OF ENGINEERING,
Vijayamangalam - 638 056, Tirupur (Dt).