

**ACADEMIC YEAR (2023-2024)**

**5.1.4 ANNUAL REPORT OF GRIEVANCE REDRESSAL COMMITTEE**

<b>S.NO</b>	<b>SEMESTER</b>	<b>CONTENT</b>	<b>PAGE NUMBER</b>
<b>1</b>	<b>2023-2024 ODD</b>	<b>GRC MEETING CIRCULAR</b>	<b>4</b>
		<b>GRC MEETING MINUTES</b>	<b>6</b>
<b>2</b>	<b>2023-2024 EVEN</b>	<b>GRC MEETING CIRCULAR</b>	<b>10</b>
		<b>GRC MEETING MINUTES</b>	<b>12</b>

**2023-2024**



ॐ  
**SASURIE**  
**COLLEGE OF ENGINEERING**

Near NH - 544 Covai Bypass, Vijayamangalam - 638056, Tiruppur District.  
APPROVED BY AICTE - NEWDELHI, AFFILIATED TO ANNA UNIVERSITY - CHENNAI  
RECOGNIZED WITH UGC 2(F) & 12(B) STATUS



E-mail: info@sasurie.edu  
Web: www.sasurie.edu  
Phone: 944293815 / 828

**FORMATION OF GRIEVANCE REDRESSAL COMMITTEE**

A Grievance Redressal committee is formed in Sasurie College of Engineering, Vijayamangalam, Tiruppur -638056 (TN) for the academic year 2023-2024 as found below.

The organization of the members is as under.

S.No	Name	Committee Type	Profession	E-mail
1.	Dr .M. Vijayakumar	Chair person	Principal	sceprincipal@sasurie.com
2.	Mr.S.A.Ramesh	Coordinator	Assistant Professor	scemech@sasurie.com
3.	Ms.M.Sathya	Member	Assistant Professor	scesh@sasurie.com
4.	Mr. S.Venkatesan	Member	Assistant Professor	venkatesan@sasurie.com
5.	Mrs. P.Maheshwari	Member	Assistant Professor	maheshwari@sasurie.com
6.	Mr.K.Nachimuthu	Member	Assistant Professor	nachimuthu@sasurie.com
7.	Mr.V.Senthilraja	Member	Assistant Professor	senthilraja@sasurie.com
8.	Mr.M.Dinesh	Member	Assistant Professor	dinesh@sasurie.com

*Me*  
Principal

*Me*  
Dr.M.VIJAYAKUMAR ME., Ph.D.,  
PRINCIPAL



SASURIE COLLEGE OF ENGINEERING,  
Vijayamangalam - 638 056, Tirupur (Dt).

REF: SCE/GRC/2023-2024/ODD/01

Date: 11/10/2023

**CIRCULAR**

It has been scheduled to conduct the Grievance and Redressal committee meeting at 12.40 pm in IQAC cell on 14/10/2023. Members of GRC are requested to attend the meeting and give their suggestions. The agenda of the meeting is to discuss the grievances received from the students and the action taken by the members.

*Me*  
16-23  
**PRINCIPAL**

**Copy to:**

All Member of GRC

IQAC Coordinator

GRC file

Office file


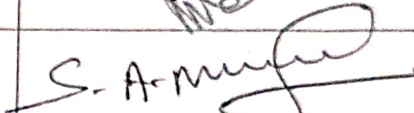
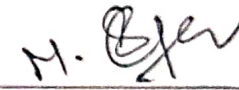
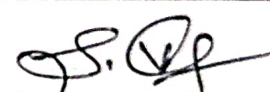
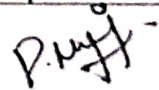

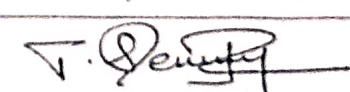



*Me*  
**Dr.M.VIJAYAKUMAR ME., Ph.D.,**  
PRINCIPAL  
**SASURIE COLLEGE OF ENGINEERING,**  
Vijayamangalam - 633 056, Tirupur (Dt).

GRIEVANCE REDRESSAL COMMITTEE  
ATTENDANCE SHEET

REF: SCE/GRC/2023- 2024/ODD/01

Date: 14/10/2023

S.No	Name	Category	Signature
1.	Dr .M. Vijayakumar	Chair person	
2.	Mr.S.A.Ramesh	Coordinator	
3.	Ms.M.Sathya	Member	
4.	Mr. S.Venkatesan	Member	
5.	Mrs. P.Maheshwari	Member	
6.	Mr.K.Nachimuthu	Member	
7.	Mr.V.Senthilraja	Member	
8.	Mr.M.Dinesh	Member	

  
**Dr.M.VIJAYAKUMAR ME., Ph.D.**  
PRINCIPAL  
 **SASURIE COLLEGE OF ENGINEERING,**  
Vijayamangalam - 638 056, Tirupur (Dt).

**GRIEVANCE REDRESSAL COMMITTEE  
MEETING MINUTES**

REF: SCE/GRC/2023- 2024/ODD/01

Date: 15/10/2022

The Grievance Redressal meeting was conducted on 14/10/2023 at 12.40pm in IQAC Cell.

Following members were present in the meeting:

S.No	Name	Category
1.	Dr .M. Vijayakumar	Chair person
2.	Mr.S.A.Ramesh	Coordinator
3.	Ms.M.Sathya	Member
4.	Mr. S.Venkatesan	Member
5.	Mrs. P.Maheshwari	Member
6.	Mr.K.Nachimuthu	Member
7.	Mr.V.Senthilraja	Member
8.	Mr.M.Dinesh	Member

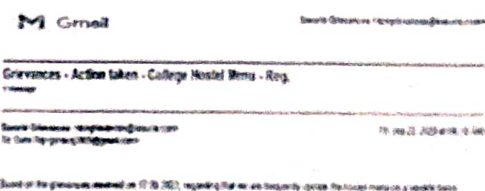
Meeting Facilitator: Mr.S.A.Ramesh (Coordinator)

  
**Dr.M.VIJAYAKUMAR** ME., Ph.D..  
PRINCIPAL  
**SASURIE COLLEGE OF ENGINEERING.**  
Vijayamangalam - 638 056, Tirupur (Dt).

Minutes discussed in the meeting were

- The facilitator welcomed the committee members and highlighted the importance of addressing and resolving student grievances effectively.
- The minutes of the previous GRC meeting were presented and ensured all the grievances were resolved within the stipulated time period.
- The facilitator thanked the committee members for their active participation and valuable contributions to resolve the grievances.
- At the end of the meeting the chairperson insisted the GRC members to ensure that the grievances received from students at any time should be addressed and resolved within 5 working days under any circumstances.

**GRIEVANCES ADDRESSED AND ACTION TAKEN REPORT**

No	GRIEVANCES ADDRESSED	GRIEVANCES RECEIVED DATE	ACTION TAKEN	GRIEVANCES REDRESSAL DATE
1	To Quickly Complete the Process of Organizing a Beauty Spa [Received from Girls Hostel students through online]	17/09/2023	<p>Grievance will rectify and work under process intimate the current status to the students.</p> 	22.09/2023

PRINCIPAL

Dr.M.VIJAYAKUMAR ME., Ph.D.,  
 PRINCIPAL  
 SASURIE COLLEGE OF ENGINEERING,  
 Vijayamangalam - 633 056, Tirupur (Dt).



Sasurie Grievances <scegrievances@sasurie.com>

---

**Grievances - Action taken - College Hostel Menu - Reg.**

1 message

---

Sasurie Grievances <scegrievances@sasurie.com>  
To: Guna Raj <gunaraj2005@gmail.com>

Fri, Sep 22, 2023 at 09:35 AM

Based on the grievances received on 17.09.2021, regarding that we are frequently update the hostel menu on a weekly basis.

  
**Dr.M.VIJAYAKUMAR ME., Ph.D.,**  
PRINCIPAL  
 **SASURIE COLLEGE OF ENGINEERING,**  
Vijayamangalam - 638 056, Tirupur (Dt).



 Email

SCE<scegrievances@sasurie.com>

---

**We need Changes in Hostel Food Menu**  
1 message

---

Guna Raj<gunaraj2005@gmail.com>

To: scegrievances@sasurie.com

Sat, Sep. 17, 2023 at 10:35 AM

Name: R.Gunaseelan  
Email: [gunaraj2005@gmail.com](mailto:gunaraj2005@gmail.com)  
Branch: CSE CS  
Year: I Year  
Subject: Requires Frequent Changes in Hostel Food Menu

  
**Dr.M.VIJAYAKUMAR** M.E., Ph.D..  
PRINCIPAL



**SASURIE COLLEGE OF ENGINEERING.**  
Vijayamangalam - 638 056, Tirupur (Dt).

REF: SCE/GRC/2022-2023/EVEN/01

Date: 08/01/2024

**CIRCULAR**

It has been scheduled to conduct the Grievance and Redressal committee meeting at 12.00 pm in IQAC cell on 11/01/2024. Members of GRC are requested to attend the meeting and give their suggestions. The agenda of the meeting is to discuss the grievances received from the students and the action taken by the members.

  
**PRINCIPAL**

**Copy to:**


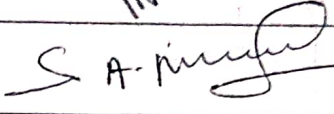
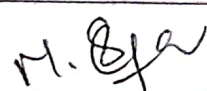
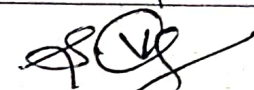
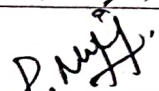
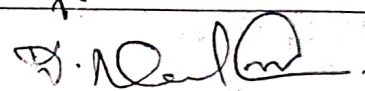
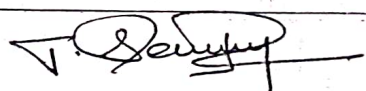

- All Member of GRC
- IQAC Coordinator
- GRC file
- Office file

  
**Dr.M.VIJAYAKUMAR ME., Ph.D.,**  
PRINCIPAL  
 **SASURIE COLLEGE OF ENGINEERING.**  
Vijayamangalam - 638 056, Tirupur (Dt).

**GRIEVANCE REDRESSAL COMMITTEE**  
**ATTENDANCE SHEET**

REF: SCE/GRC/2023- 2024/EVEN/01

Date: 11/01/2024

S.No	Name	Category	Signature
1.	Dr .M. Vijayakumar	Chair person	
2.	Mr.S.A.Ramesh	Coordinator	
3.	Ms.M.Sathya	Member	
4.	Mr. S.Venkatesan	Member	
5.	Mrs. P.Maheshwari	Member	
6.	Mr.K.Nachimuthu	Member	
7.	Mr.V.Senthilraja	Member	
8.	Mr.M.Dinesh	Member	

  
**Dr.M.VIJAYAKUMAR ME., Ph.D.**  
PRINCIPAL  
SASURIE COLLEGE OF ENGINEERING.  
Vijayamangalam - 638 056, Tirupur (Dt).

**GRIEVANCE REDRESSAL COMMITTEE  
MEETING MINUTES**

REF: SCE/GRC/2022- 2023/EVEN/01

Date: 12/01/2024

The Grievance Redressal meeting was conducted on 11/01/2024 at 12.00pm in IQAC Cell.

Following members were present in the meeting:

S.No	Name	Category
1.	Dr .M. Vijayakumar	Chair person
2.	Mr.S.A.Ramesh	Coordinator
3.	Ms.M.Sathya	Member
4.	Mr. S.Venkatesan	Member
5.	Mrs.G.Maharani	Member
6.	Mr.K.Nachimuthu	Member
7.	Mr.V.Senthilraja	Member
8.	Mr.M.Dinesh	Member

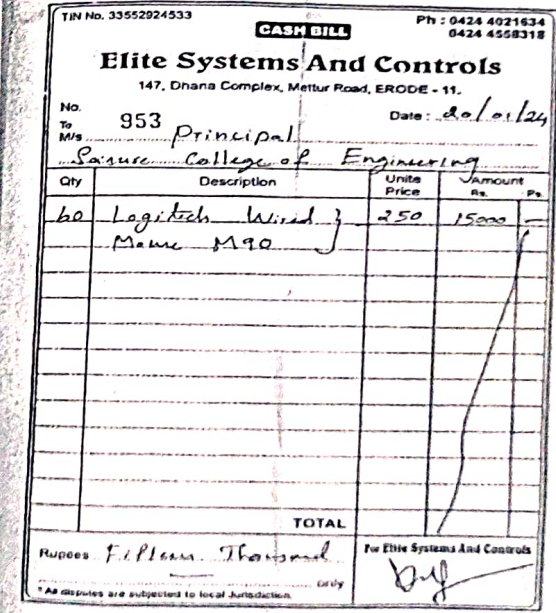
Meeting Facilitator: Mr.S.A.Ramesh (Coordinator)

*me*  
**Dr.M.VIJAYAKUMAR** ME., Ph.D.,  
PRINCIPAL  
SASURIE COLLEGE OF ENGINEERING,  
Vijayamangalam - 638 056, Tirupur (Dt).

Minutes discussed in the meeting were

- The facilitator welcomed the committee members and highlighted the importance of addressing and resolving student grievances effectively.
- The minutes of the previous GRC meeting were presented and ensured all the grievances were resolved within the stipulated time period.
- The facilitator thanked the committee members for their active participation and valuable contributions to resolve the grievances.
- At the end of the meeting the chairperson insisted the GRC members to ensure that the grievances received from students at any time should be addressed and resolved within 5 working days under any circumstances.

**GRIEVANCES ADDRESSED AND ACTION TAKEN REPORT**

Sl.No	GRIEVANCES ADDRESSED	GRIEVANCES RECEIVED DATE	ACTION TAKEN	GRIEVANCES REDRESSAL DATE
1	System mouse is not working [Received from III-CSE students through offline]	11/01/2024	<p>The Grievances rectified within 4 working days. (Pongal Holiday 13.01.2024-17.01.2024)</p> 	20/01/2024

**PRINCIPAL**



**Dr.M.VIJAYAKUMAR ME., Ph.D.,**  
**PRINCIPAL**  
**SASURIE COLLEGE OF ENGINEERING,**  
 Vijayamangalam - 638 056, Tirupur (Dt).

TIN No. 33552024533

**CASH BILL**

Ph : 0424 4021834  
0424 4888318

**Elite Systems And Controls**

147, Dhana Complex, Mettur Road, ERODE - 11.

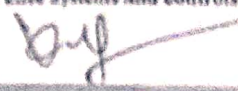
No.

953

Date: 20/01/24


To  
M/s

Principal  
Sasurie College of Engineering

Qty	Description	Unit Price	Amount Rs.	Rs.
60	Logitech Wired Mouse M90	250	15000	
<b>TOTAL</b>				
Rupees <u>Fifteen Thousand</u>			For Elite Systems And Controls	
				

\* All disputes are subjected to local Jurisdiction only

  
Dr.M.VIJAYAKUMAR ME., Ph.D.  
PRINCIPAL

 SASURIE COLLEGE OF ENGINEERING,  
Vijayamangalam - 638 056, Tirupur (Dt).

# Requesting Letter

From

III - year student

Department of computer science  
Engineering

Sasurie college of Engineering  
Vijayamangalam  
Tirupur.

TO

The Chair person

Grievance Redressal Committee

Sasurie college of Engineering  
Tirupur.

Respected Sir/Mam,

sub: I need to change my lab  
condition.

As I pursuing III year in sasurie  
college of Engineering. In our computer  
science IT lab mouse was not working,  
consider the compliance and check.

Thank you

Yours sincerely

III - year  
Students.

Place: Vijayamangalam

Date: 11.1.2024

Dr.M.VIJAYAKUMAR ME., Ph.D.

PRINCIPAL

SASURIE COLLEGE OF ENGINEERING,

Vijayamangalam - 638 056, Tirupur (Dt).



## MESS MENU

கிழமை	காலை (6:00மணி)	காலை (7:45மணி)	மதியம் (12:20மணி)	மாலை (4:45மணி)	இரவு (7:15மணி)
திங்கள்	காபி	தோசை மல்லி/புதினாசட்னி, சாம்பார்	சாப்பாடு, முள்ளங்கி சாம்பார், பொறியல், ரசம், மோர்	கருப்பு சண்டல்	எஃகு ரைஸ், குருமா
செவ்வாய்	காபி	இட்லி, தக்காளி குருமா	சாப்பாடு, சுண்டல்சூழம்பு, ரசம், பொறியல், மோர்	நிலக்கடலை	சப்பாத்தி, குருமா, சாப்பாடு, ரசம்
புதன்	காபி	சேமியா கிச்சடி, சட்னி	சாப்பாடு, கருவாட்டு சூழம்பு, ரசம், பொறியல், மோர்	வடை, யோண்டா	வெஜ் ரைஸ், தயிர் பச்சடி
வியாழன்	காபி	பொங்கல், சாம்பார், சட்னி	சாப்பாடு, கத்தரிக்காய் & முருங்கைக்காய் சாம்பார், பொறியல், ரசம், மோர்	பிஸ்கட்	புளோட்டா, குருமா, சாப்பாடு, ரசம்
வெள்ளி	காபி	ஊத்தாப்பம், சாம்பார், காரசட்னி	சாப்பாடு, பச்சையிர்குழம்பு, ரசம், பொறியல், மோர்	வறுத்தபொறி	சோயா ரைஸ், பட்டாணி குருமா
சனி	காபி	இட்லி, தக்காளி குருமா	சாப்பாடு, புளிக்கூழம்பு, பொறியல், ரசம், மோர்	பச்சையிற்று	கோதுமைதோசை நிலக்கடலை சட்னி
ஞாயிறு	காபி	கோதுமை உப்புமா, தேங்காய் சட்னி	சாப்பாடு, சிக்கன் குழம்பு, ரசம், மோர்	வடை	தக்காளி சாதம் குருமா